

Minutes of NHOWL Committee Meeting (Zoom) 29.11.2022 7-8pm

Present: Gregor, Julie B, Kerry, Shirley-Anne, Julie G

Apologies: Larissa

1. Before the meeting started, we persuaded Julie B to put in an invoice for her outstanding Maths workshop. All NHOWL members running workshops should be paid for their work. Kerry and Julie G will split the less intensive, fun willow lantern making workshop fee. **Action Point: Julie B, Kerry and Julie G**
2. We discussed the amount of time Ian and Larissa put into the Creeping Toad events last year and the time Larissa put into writing the Jr Forester Award application, answering Jonathan Willets, compiling a kit list. We agreed to pay Larissa and Ian respectively for their work, at £15 per hour. **Action Point: Julie G, Larissa, Ian, Kerry**

The funding for administrative duties is capped, so Kerry is suggesting that people doing administrative work e-mail her the hours and a brief description of the work at the end of each month so she can keep a handle on what we are spending on administrative duties.

3. We discussed the northly NHOWL Kit list. Larissa sent a list of questions which mostly have been answered the e-mail at the end of these minutes.
4. We discussed CPD sessions for 2023. We all are keen to put workshops on in North as well as in the Easter Ross area.
  - Ask Ian and Larissa to do a session each in the North.  
**Action Point: Julie G**
  - Shirley-Anne and Julie B will run a workshop in the southern part of NHOWL next year.
  - Gregor started the process of organising a Highland tour for Dan Puppelt, the idea being--a session in the North and

one in the West. Before the meeting was over, Gregor had a positive response from Judith Boullivant, who is keen to present the idea to WHOWL. **My thoughts: If WHOWL think they can afford Dan, then we need to talk with Larissa and Ian about where to run Dan's North session. Also, thinking of the days--A Friday In-Service and a Saturday? Ummm...**

- Kerry to get in touch with Countryside Ranger, Marcia, and her husband, Andy--Marcia about Introducing The John Muir Trail Award to teachers; Andy, about a Rocket Making workshop. He works for STEM.

Julie G reminded us that we need to be aware of the dates that SHOWL are arranging their workshops, so as not to clash.

5. SHOWL are planning to run a Joint Networking Day for SHOWL, NHOWL, WHOWL and Morayshire OWL (MOWL?) in August/September next year.
6. We agreed to keep in contact with each other via WhatsApp, letting the group know about progress being made, in order to limit the number of ZOOM committee meetings we have to 4 per year. We'll see how it goes.
7. Date for next meeting is set at Tuesday, 7<sup>th</sup> February. It is our AGM.

Hi Larissa and Ian

We have just had our November NHOWL meeting. I will be sending you minutes to it later tonight, with things of interest to you, but I want to complete three points of action I have taken from our discussions.

First, we talked about the spreading of our administrative duties amongst our group and the subsequent payment for this work. Administrative work is paid at £15 per hour. We want to pay you in retrospect.

We are particularly aware of the work you, Larissa, have put into the Creeping Toad events, the Jr Forester Award application, compiling the kit list for the northern area of NHOWL and the response you gave to Jonathan Willets' questions. We are aware that Ian spent time organising the Creeping Toad event and will be perusing and adding to the kit list as well, and more.

Kerry is expecting you to send her an invoice with your bank details for this work.

Second, in answer to some of the questions you posed Julie B:

- Most of the big items of NHOWL kit were purchased by Simon through a company called Green Bushman. Kerry and I have also used Tamarack Outdoors.
- It does not do any harm to say that you are acquiring kit for our OWL group when enquiring about prices.
- We have had a £10 discount from companies--not sure if we got it because the orders were large or because we are an OWL group.
- We agreed that you should have a Tepee and a Habba stove.
- We feel we need more kit, in particular: rope, froes and a Habba. Our fire bowl is rubbish.
- Kerry was thinking--because the Tepee and the Habba is expensive--that you should have a budget of about £2,500, not including our kit. What she would like you to do is meet up with her; she'll take the NHOWL bank card and place the orders there and then as you discuss the list.
- We would all like to see the list, once Ian is finished with it. Please send it to the NHOWL WhatsApp link.

Finally, we had talked about getting more NHOWL events up North. We want to ask you if you would like to run workshops for teachers in the North in 2023--one each. The payment is the NHOWL maximum: £250 for a full day, 7 hour workshop, £125 for a half day, 3 hour workshop. Your choices.

Hope to see you next time!

Julie G