**West Coast OWL “Nest Meeting” 18/03/2021**

1. Welcome
2. Matt joined us 19:45 – 20:10
	1. Experienced outdoor instructor. Took over paint ball business in Portree – ACE Base (ACE Target Sports), replacing combat games with outdoor collaborative adventures and outdoor learning activities. Offering primary and secondary activities. Renewable energy off grid. Upcycled parts for activities and woodland. Portree secondary school project. Setting up conservation elements. Activities with ‘Wild Things’ (Findhorn) coming to ACE woodland. Piloting activities and projects and developing woodland and learning offer over the summer to launch outdoor learning activities from Sept 2021.
	2. Offer of premises for use. Proposal – could be used as a venue for a WCOWL members skill share / training event
	3. Request – advise on how to deliver outdoor learning activities. Access training. Anyone up for joining sessions and sharing their learning to develop practice and ideas.

**Meeting Agenda Items 19:00 – 19:45 & Resumed 20:10 – 20:40**

1. Check ins
2. Agree previous minutes - Agreed by Susan, seconded Isabel.
3. Open Actions not included in agenda
	1. Susan – Laura turtle – Using Balmacara woods for Launch event later in the year
	2. Isabel – nudge Bonnie to make sure we’re on the OWL Map. Completed.
4. Ongoing actions/updates
	1. Bank Account – Heather
		1. Still processing. Ongoing
	2. Funding Update – Heather updated
		1. Can apply for 2021-2022 funds (£1000 for admin & £500 launch event & £500 for CPD training).
	3. SLCVO Document – final edits/comments (re-clarifying purpose and use)
		1. Originally designed as an information sheet for Jo and SLCVO staff. Top half for info about WCOWL on their website and bulletin, and the second half on their Umbrella organisation area they are developing on their website. Proposal to re-add the OWL Scotland copy/pasted aims and objectives to the Umbrella organisation details. Proposal - Synergise both drafts.
		2. Susan finalising SLCVO document after re-clarification of purpose.
	4. Privacy Policy (Consent via email from Judith, Heather and Roz; Isabel drafted)
		1. Consented by Susan
		2. Quorate consent for Privacy Policy.
	5. Facebook - review and use for promotion across other groups?
		1. Generally sharing OWL Scotland posts.
		2. Proposal - Sharing local projects, projects/work of members as they sign up. Admin paid role – potential for someone to have this as part of the role – they check in and perhaps share more regular OWL Scotland or local events alongside members sharing their activities, updates and activities. Allow it to organically develop with events/activities shared? Could ask if any member(s) want to take this on when we meet as an open group? Need to clarifying with members – they can share on the page too – shared ownership as members.
	6. Membership sign up – ongoing members signing up. 9 in addition to steering group.
5. Judith’s email: I had a long chat with Kate MacArthur (HT Glenelg & Loch Duich PS) and she's interested to find out more about our activities as and when they happen and also the potential for teachers' CPD sessions.
	1. Climate Feis (Skye Climate Action) – do we want to offer any workshops in August in support of this?
		1. Website: <https://www.climatefeis.org> – Connecting to COP26 (Fringe Festival) and Sustainable Development Goals, but importantly a strong focus on land practices, highland communities as examples of traditional knowledges and sharing local case studies, projects and learning from the community.
		2. Need deadline for participating.
		3. Proposals: Host a West Coast OWL meet-up, offer a CPD event during the Feis or skills share session. Ask any members if they would like to contribute?
6. Launch event
	1. Proposal: soft launch – smaller meet up with members who are now signed up. (Do we now only meet as a membership group rather than discreet Steering Group meetings? ) Leave ‘Official Launch for summer as an organised event for wider interest! Soft launch with current members (open meeting) to network, meet up and ask members for input into ‘official launch’. In-person? Outdoors? Preferably outdoors but needs to be geographically inclusive. Proposal – initial zoom for introductions. Then plan a skills share for those that can join in-person. Where necessary we could still offer membership meetings online alongside steering group – just designate different times for meeting on the zoom.
	2. Be outside (depending on pandemic restrictions)
	3. Judith’s email: My suggestion for a next move would be to set a date around Midsummer and run a drop in event at Balmacara Woodland - subject to agreement from Forest & Land Scotland. I'm happy to coordinate and share, by email, a list of potential activity providers who could offer a skill or experience to share with 'guests' - natural art, stone painting, willow work, Kelly kettle, mini fires, stories...just a few for starters.
7. AOB - NA
8. *Parked Items for next week as agreed:*
	1. *Simplifying minute taking – proposals and consented agreements? Piloting 01042021.*
	2. *Launch event - To be discussed with all steering group at next meeting*
		1. *Idea?*
		2. *Date?*
		3. *Insurance – Isabel feeding back*
		4. *Promotion (CommUnity News, West Highland Free Press, Social Media, Skye Climate Action Mailing List & others)*
	3. *Isabel – Insurance research*
9. Next Meeting - Proposal – meet up together outdoors. Isabel doing a Doodle for 4th – 14th April.

**ACTIONS:**

* Susan – Laura turtle – Using Balmacara woods for Launch event later in the year
* Susan finalising SLCVO document
* Roz – upload Privacy Policy to West Coast OWL Website page
* Roz – checking deadline for Climate Feis participation
* Isabel – Doodle for availability between 4th – 14th April for in-person outdoor meet up of Steering group