**West Coast OWL “Nest Meeting” 18/02/2021 Agenda**

AGENDA:

1. Welcome
2. Check Ins
3. Previous Minutes to be agreed.
4. Previous Actions / if not included in items:
   1. Roz – set up contact sheet for all steering group members and save in Dropbox.
   2. Roz – Check next meeting dates/times are okay for Lynne
   3. Isabel – updating Facebook page and making Heather an admin.
   4. Everyone – Facebook – sharing organically any articles, posts, links and local group news they feel is relevant. Re-sharing posts from any of our other managed pages. No expectation to fill the WCOWL Facebook page daily, but just when we notice something relevant to reshare. Use this a prototyping process.
5. Updates and Ongoing Actions:
   1. Susan – Contact with SLCVO
   2. Heather – Bank account progress
   3. Judith – contact with Kerry
   4. Another other updates from the team?
6. Visioning and 2021 Plans
   1. Aspirations for 2021
   2. Three membership events
      1. Engagement Event (combine this into launch article invitation?)
      2. Other?
      3. AGM with members
7. Membership and Mailing List requirements
   1. GDPR updates – Lynne and Isabel
   2. Processes, policies and approach
8. Draft launch article/content for sharing across local CommUnity news and press
   1. Initial ideas to use existing content from OWL Bulletin and previous articles
9. AOB
10. Moved to Next Meeting
11. Next Meeting
    1. Thursday 4th March 19:30 – 20:30